

# Public Document Pack



## SCOTTISH BORDERS COMMUNITY PLANNING STRATEGIC BOARD

### MEETING

**Date:** 7 September 2017

**Time:** 2.00 p.m.

**Location:** Council Chamber, Scottish Borders Council, Council Headquarters, Newtown St Boswells

**Members of Board:**

Name	Organisation
Councillor Mark Rowley* (Chair)	Scottish Borders Council
Councillor Sandy Aitchison*	Scottish Borders Council
Councillor Stuart Bell*	Scottish Borders Council
Mr David Davidson	NHS Borders
LSO David Farries	Scottish Fire and Rescue Service
Councillor Carol Hamilton*	Scottish Borders Council
Mr Tony Jakimciw	Borders College
Mrs Marjorie Hume	Third Sector representative
Councillor Watson McAteer*	Scottish Borders Council
Mr Alistair McKinnon	Scottish Enterprise
Mr Simon Mountford	Registered Social Landlords representative (SBHA)
Mr John Raine	NHS Borders
Superintendent Jim Royan	Police Scotland

\* any 3 from the 5 named SBC Councillors

**Copies also sent electronically for information to:**

Name	Organisation
Mr Andy Bruce	Scottish Government
Mr Trevor Burrows	Eildon Housing
Mr Niall Corbet	Scottish Natural Heritage
Mr Peter Duncan	Live Borders
Councillor Gordon Edgar	SESTRAN
Mr Grant McDougall	Skills Development Scotland
Mr Colin McGrath	Community Council Network representative
Mrs Rita Stenhouse	Waverley Housing
TBC	Scottish Environment Protection Agency

## AGENDA

Items	Lead
1. <b>Apologies</b>	
2. <b>Minutes</b> Consider Minutes of previous meeting of the Community Planning Strategic Board held on 22 June 2017. (Attached.)	Chair
3. <b>Action Tracker</b> (Attached.)	All
4. <b>Local Outcomes Improvement Plan</b>	
(a) <b>Draft Community Plan (LOIP)</b>	Jenni Craig
(b) <b>Locality Plans</b>	Jenni Craig
(c) <b>Launch Event</b>	Shona Smith
5. <b>Updates on Delivery Teams</b>	
(a) <b>Economy and Low Carbon</b>	Rob Dickson
(b) <b>Reducing Inequalities</b>	Donna Manson
(c) <b>Future Services</b>	Nile Istephan
6. <b>Horizon Scanning</b> Presentation on areas likely to impact on Community Planning over the next year.	Rob Dickson
7. <b>AOCB</b>	

**NOTE: Members are reminded that should they have a Declaration of Interest to make on an item of business, they should do so at the appropriate time.**

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Please direct any enquiries to Louise McGeoch, Democratic Services Team Leader  
Tel: 01835 825005 Email: [lmcgeoch@scotborders.gov.uk](mailto:lmcgeoch@scotborders.gov.uk)

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**SCOTTISH BORDERS  
COMMUNITY  
PLANNING  
STRATEGIC BOARD**

**MEETING**

- Date:** 22 June 2017 from 12.50 to 13.55 p.m.
- Location:** Council Chamber, Scottish Borders Council, Council Headquarters, Newtown St Boswells
- Attendees:** Councillor Mark Rowley (SBC) [Chair]  
Councillor Sandy Aitchison (SBC)  
Councillor Stuart Bell (SBC)  
Mr David Gordon (Waverley Housing)  
Mrs Marjorie Hume (Third Sector)  
Mr Tony Jakimciw (Borders College)  
Councillor Watson McAteer (SBC)  
Mr Alistair McKinnon (Scottish Enterprise)  
Superintendent Jim Royan (Police Scotland)  
Mr Tim Patterson (NHS Borders)
- Also in attendance:** Colin Banks, Jenni Craig, Rob Dickson, Tracey Logan, Shona Smith, Elaine Torrance, Jenny Wilkinson (all SBC); Gina Dickson (Community Safety Unit).

**MINUTE AND ACTION POINTS**

- 1. Apologies**  
Apologies had been received from Mr David Farries (Scottish Fire & Rescue), Mr John Raine (NHS) and Ms Rita Stenhouse (Waverley Housing).
- 2. Minutes of Previous Meetings of the Community Planning Strategic Board**
  - 2.1 The Minute of the meeting of the Community Planning Strategic Board held on 24 November 2016 had been circulated.  
**AGREED to approve the Minute.**
  - 2.2 The Minute of the meeting of the Community Planning Strategic Board held on 9 March 2017 had been circulated.  
**AGREED to approve the Minute.**
- 3. Action Tracker**  
The Action Tracker had been circulated.  
**Noted.**
- 4. Local Outcomes Improvement**
  - 4.1 Colin Banks, SBC Lead Officer for Localities, gave a brief overview of the requirements within Part 2 of the Community Empowerment (Scotland) Act 2015, for each Community Planning Partnership to publish a Local Outcomes Improvement Plan and report progress annually; and divide the area of the local authority into smaller areas, identifying those experiencing significantly

poorer outcomes than those elsewhere, and publish a Locality Plan for each area, reporting on progress annually. These Plans required to be published by 1 October 2017. The Plans also needed to show an understanding of local needs, circumstances and aspirations of communities; how participation by communities, business and the third sector had helped to develop and influence this understanding; clear and agreed priorities for improving local outcomes and tackling inequalities; short (1 year), medium (3 years) and long term (10 years) outcomes; and how community planning partners were deploying resources in support of the agreed outcomes.

**Noted.**

#### 4.2 **Draft Local Outcome Improvement Plan (LOIP)**

Mr Banks continued with his presentation on the Draft LOIP which covered the Vision for the Plan "by working with our communities and through targeted partnership action the quality of life will improved for all who live in the Scottish Borders" which was set against the context of population projections. There were 5 themes in the Plan: our ageing population; our children & young people; our vulnerable adults and families; our health and wellbeing; and our economy and skills. The LOIP looked at Borders-wide issues, while Locality Plans would look at specific issues within particular communities. A range of information sources - including national and local statistics, community views, and professional knowledge and expertise - was used to help identify inequalities and differences to give an understanding of the key issues and challenges and arrive at the outcomes for each of the 5 themes in the Plan. An example was then given of an outcome. To support the delivery of the outcomes, the Partnership would also adopt a number of principles/ways of working. In February/March 2017, community views were sought in a variety of ways - the Scottish Borders Household survey; community events and breakfasts; our place surveys; Instagram; and graffiti wall posters (like, dislike, change) from youth groups. There was a need to look further into greater use of social media in future, with an example given of the approach being taken by Perth and Kinross Council which was mainly on-line, dynamic and interactive. Feedback would now be requested from the Strategic Board, with public consultation on the LOIP starting in mid-July to the end of August. Timescales were flexible but Plans had to be published by the statutory deadline of 1 October 2017.

#### 4.3 **Locality Plans**

With regard to Locality Plans, a similar approach and template would be used as that of the LOIP. This would include local evidence and resources, as well as local outcomes and priorities, which could differ from those in the LOIP. The draft Plans would need to be presented to the Strategic Board after wider public consultation.

- 4.4 Members of the Board discussed both the LOIP and the Locality Plans. Reference was made to the challenging timescale for production and publication of the Plans and the importance of getting the views of the community, in as innovative a way as possible, to ensure engagement and ownership. SBC Chief Executive, Tracey Logan, confirmed that the aim was to have enough content and outcomes in the Plans to be able to publish by the due date as a starting point, but the documents would be dynamic and outcomes/information added as localities got to work. Links to other relevant pre-existing plans would also be included so that there was as flat a structure as possible to avoid confusion. Elaine Torrance gave some details of the engagement which had been undertaken during the production of the 5 Health and Social Care Locality Plans which could be used to inform this process. The best solution was to have one

portal to access all plans and drill down further from there with links to other sites. It was recognised that those who would benefit most from this were those hardest to reach so everything needed to be simple, accessible, and readable. It was confirmed that online access would allow people to participate to build the plan and local forums would be used for face to face engagement and to establish which groups needed to be contacted and involved. Information would also be available in a variety of formats - including print - for local distribution to a wide range of places such as doctors' surgeries, libraries, leisure centres, SBCConnect (the Council newspaper), etc. which would take cognisance of those who did not access information online. Jenni Craig, SBC Service Director Customer & Communities, confirmed that there would be a range of stakeholders involved in any consultation exercise and officers would be available to come and speak to Groups over summer and into September. Care would need to be taken that with a number of consultations underway at any given time that there was some cohesion so communities did not suffer "consultation fatigue". A further point for consideration was the demographics of the Borders so there needed to be a balance in terms of outcomes.

**Action:**

**AGREED that a copy of the presentation be issued to members of the Board with the Minute of the meeting.** **Jenny Wilkinson**

*Note: Councillor McAteer left the meeting at 1:30 p.m.*

**5. Integrated Children and Young People's Plan in the Scottish Borders 2017 - 2020**

A copy of the Integrated Children and Young People's Plan in the Scottish Borders 2017 – 2020 had been circulated. SBC Service Director Children & Young People, Donna Manson, presented the Plan, which set out the strategic direction for services, with clear priorities to create opportunities and conditions so that children and young people had the best start in life. The Plan had been developed through the Children and Young People's Leadership Group, comprising key stakeholders who delivered services, including from the Council, NHS Borders, Police Scotland, Scottish Children's Reporters Administration (SCRA) and the Third Sector (Youth Borders). As well as giving details on the vision and priorities for integrated services in the next 3 years, the Plan also gave details on workforce planning, resourcing and commissioning, ensuring priorities were achieved and outcomes improved, along with engagement and consultation. A huge commitment had been shown by young people to the development of the Plan. An example was given of how the Child Protection Committee had completely changed the way it engaged with young people, with set dates for the Chair to meet with young people and the development of priorities, which contained challenges e.g. young carers may not want to be identified as such. All in all, the Plan represented a much more inclusive approach with children and young people.

**Noted.**

**6. Community Justice Outcomes Improvement Plan 2017 - 2020**

A copy of the Community Justice Outcomes Improvement Plan 2017 – 2020 had been circulated. Elaine Torrance, Service Director NHS/Social Work Integration, presented the Plan, which was a requirement of the Community Justice (Scotland) Act 2016. The Plan set out how the community justice partners intended to work together to fulfil their responsibilities in achieving the 7 common community justice outcomes:

- communities improve their understanding and participation in community justice;

- partners plan and deliver services in a more strategic and collaborative way;
- people have better access to the services they require, including welfare, health and wellbeing, housing and employability;
- effective interventions are delivered to prevent and reduce the risk of further offending;
- life chances are improved through needs, including health, financial inclusion, housing and safety being addressed;
- people develop positive relationships and more opportunities to participate and contribute through education, employment and leisure activities; and
- an individual's resilience and capacity for change and self-management should be enhanced.

A significant amount of work had gone on over the previous 18 months and the Plan was now ready for final endorsement by the Board. Mrs Torrance explained that an Action Plan was included which gave details of improvement actions along with timescales and an annual report would be provided to the Board on progress. The production of the Plan had used a partnership approach and actions merged with those in other Plans. In response to a question about putting targets against outcomes on baseline quantitative indicators to allow effective monitoring, it was confirmed that this was being investigated, and further guidance was expected to come out nationally. The Board considered how more young people could become involved in developing and engaging with this and other Plans. Ms Logan advised that the Council's Corporate Management Team had committed to having meetings in schools and inviting pupils to come and talk to Directors about issues within their own areas, not just in schools, and this could be extended to a public engagement exercise. Other partner organisations could also follow this example.

**Action:**

**AGREED to endorse the Community Justice Outcomes Improvement Plan 2017 – 2020.**

**7. Equally Safe 2016 - 21**

A copy of the Equally Safe – Scottish Borders Strategy for preventing and eradicating violence against women and girls 2016 - 2021 had been circulated. Elaine Torrance, Service Director NHS/Social Work Integration, presented the Plan, which had been developed as a local follow up to the Scottish Government's Equally Safe Strategy 2014. The Strategy had 4 priorities, underpinned by partnership activity:

- Scottish society embraces equality and mutual respect, and rejects all forms of violence against women and girls
- Women and girls thrive as equal citizens – socially, culturally, economically and politically
- Interventions are early and effective, preventing violence and maximising the safety and wellbeing of women, children and young people
- Men desist from all forms of violence against women and girls and perpetrators of such violence receive a robust and effective response.

Equally Safe aimed to tackle the causes and consequences of gender based violence, holding perpetrators more accountable and addressing the societal attitudes that perpetrated gender based violence. An Action plan on the delivery of the Strategy would be considered at a future Board meeting. Superintendent Royan commented on the challenges of the online environment, including social media, which was an emerging issue for the Police.

**Action:**

**AGREED to endorse "Equally Safe 2016 – 21" – the Scottish Borders Strategy for preventing and eradicating violence against women and**

**girls – for implementation.**

**8. AOCB**

Mr Jakimciw referred to a previous meeting of the Board where there had been discussion on the possibility of having a presentation to the Board on horizon scanning of issues affecting the Borders. Ms Logan advised that a piece of work could be carried out by the Joint Delivery Team to produce this for presentation to the Board.

**Action:**

**AGREED that the Joint Delivery Team would carry out a piece of work on horizon scanning of issues affecting the Borders and bring a presentation to the Strategic Board.**

**Tracey Logan**

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**Draft LOIP and Locality Plans**  
**CPP Strategic Board**  
**22<sup>nd</sup> June 2017**

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# Community Empowerment (Scotland) Act 2015

### The Act:

- Focuses on **improving outcomes**, with a view to **reducing inequalities** (which result from socio-economic disadvantage)
  - These outcomes must be consistent with the national outcomes

### Each CPP must:

- **publish a local outcomes improvement plan** (LOIP), and report annual progress
- **divide the area of the local authority into smaller areas** (“localities”), and identify those localities experiencing significantly poorer outcomes than those elsewhere in the CPP or in Scotland
- **publish a locality plan for each locality identified**, and report annual progress

“Effective community planning focusses on where partners’ **collective efforts**, can add most value for their local communities.”

### The Guidance:

- Requires both the LOIP and Locality Plans to be **published by 1<sup>st</sup> October 2017**
- Leaves the CPP to decide which neighbourhoods/areas should be subject to locality planning

### The plans (LOIP and Locality) need to show:

- A clear, evidence-based and robust strong **understanding of local needs, circumstances and aspirations** of its local communities
- How **participation with local communities and the business and third sectors** has helped to develop and influence this understanding
- **Clear and agreed priorities for improving local outcomes and on tackling inequalities**
- Short (1 year), medium (3 years) and long-term (10 years) outcomes, and the contributory outcomes, indicators and targets to measure progress
- How CPP partners are deploying resources in support of the agreed outcomes, especially in ways which promote:

prevention / reduction of inequalities / building community capacity

# Draft LOIP

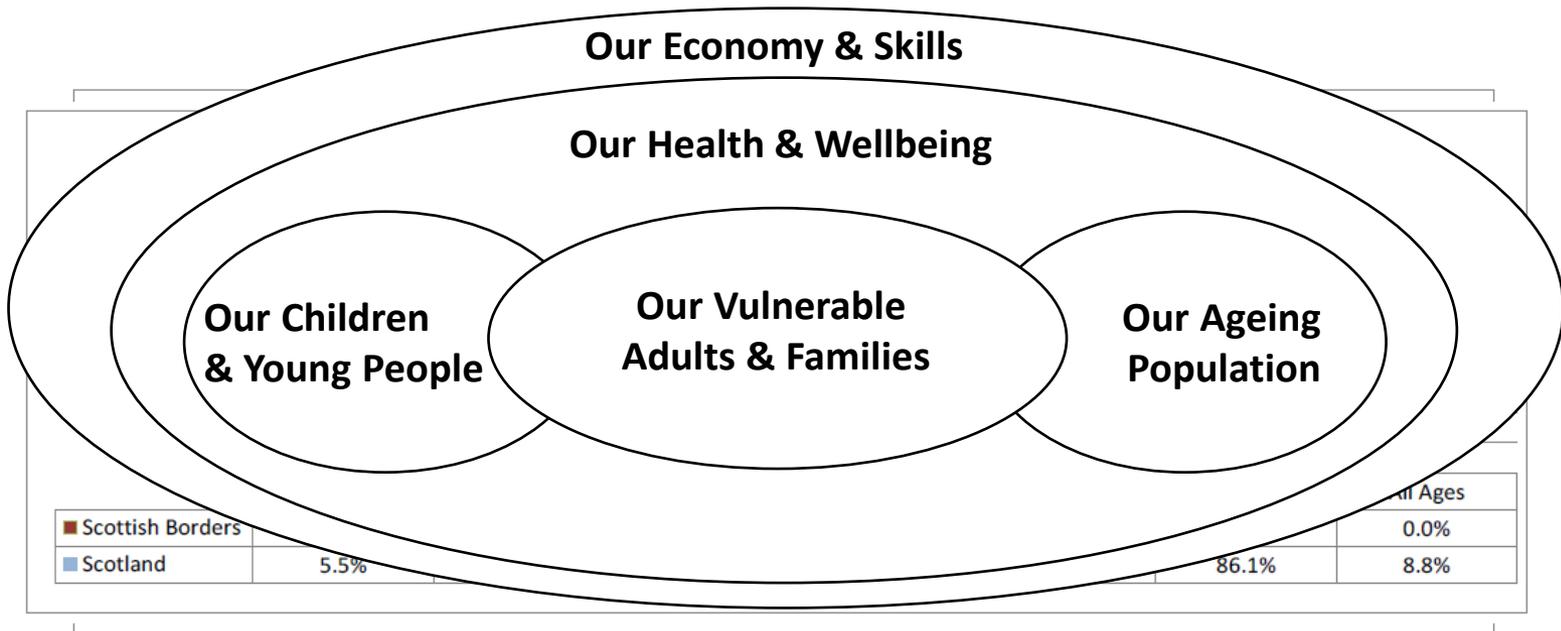
Our Scottish Borders

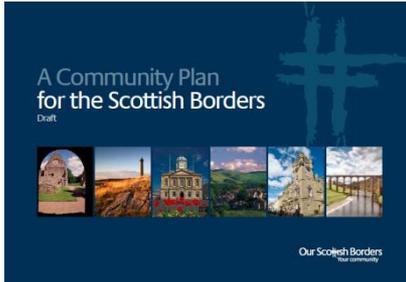
Our community plan to improve local outcomes

“By working with our communities and through targeted partnership action the quality of life will improve for all who live in the Scottish Borders.”

***Our Vision, Scottish Borders Community Planning Partnership***

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### **Our Scottish Borders: Our community plan to improve local outcomes**

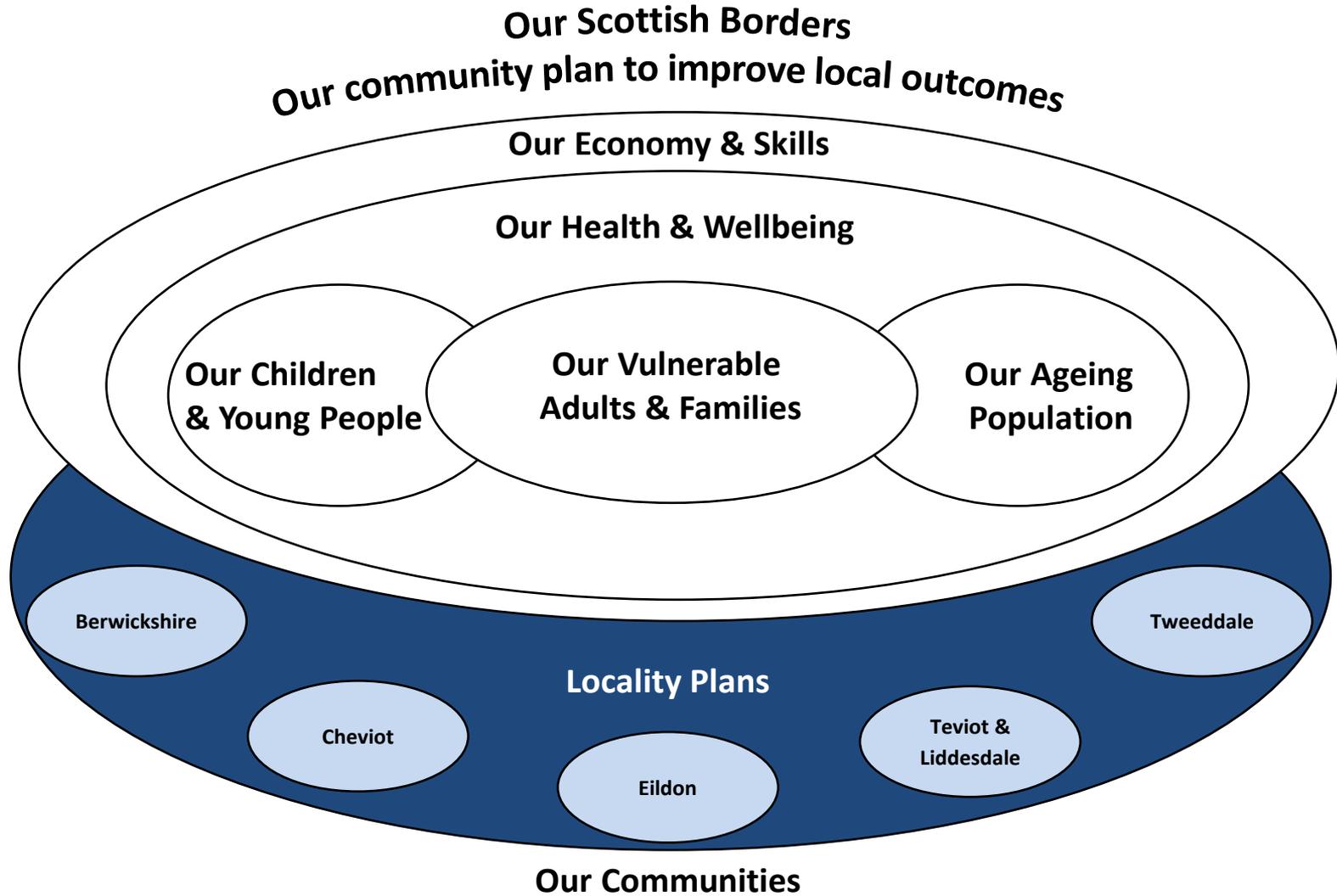
This plan looks to highlight what the Borders-wide inequalities/differences are, and how the Community Planning Partnership together and with local communities and businesses can address those differences and improve outcomes.

### **Locality Plans**

Some differences and outcomes are not Borders-wide but much more localised to specific communities, for example rural isolation. To reflect these more localised differences five locality plans will be prepared. There is one local plan for each of the following areas:

- Berwickshire
- Cheviot
- Eildon
- Teviot & Liddesdale
- Tweeddale





# Our Approach

# Draft LOIP

## Our Approach

To help identify inequalities/differences and pull together our understanding of the key issues and challenges from across the Scottish Borders we have used a range of information sources:



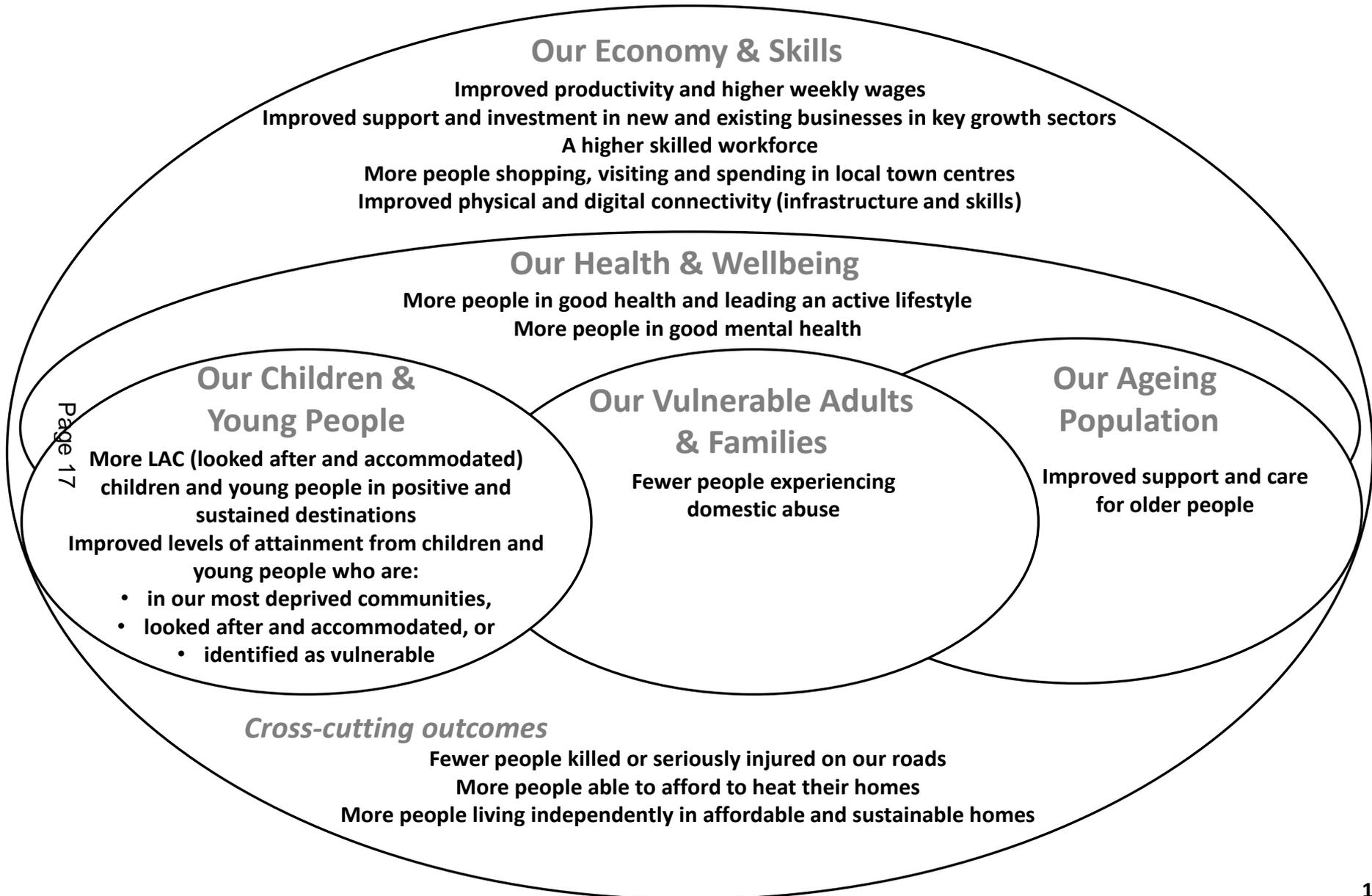
Outcomes have been proposed because:

- They affect the whole of the Scottish Borders
- They will benefit from a strategic partnership approach
- They are not the sole responsibility of one organisation
- There is a clear, evidence-based and strong understanding of the Borders-wide need, issue and/or opportunity

**And** if they meet one or more of the following:

- Future demand projections (e.g. a growing ageing population)
- Statistically, the Scottish Borders is worse than the Scotland average
- Statistically, the Scottish Borders is experiencing a long-term negative trend
- Strength of community response, including businesses

# Outcomes for the Scottish Borders



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## Why is it an outcome?

### Outcome: Improved productivity and higher weekly wages

#### Our Understanding

*Why is this an outcome? Because*

Weekly wages are lower in the Scottish Borders than Scotland. The weekly wage for those living and working in the Borders is the lowest in Scotland.

Gross Value Added (GVA – a measure for productivity) is lower in the Scottish Borders than Scotland.

When compared with Scotland, the Scottish Borders also has a higher proportion of enterprises in agriculture, forestry and fishing but lower proportion of enterprises in professional, scientific and technical activities, which continues to adversely affect GVA.

#### WEEKLY WAGES 2016

**£499** (live in Borders\*)

**£453** (work in Borders)

Scotland = £535

\*this will include people who commute out of the area to work, accessing higher paid jobs



#### GVA PER CAPITA 2015

**£17,196**

Scotland = £23,685  
UK = £25,601



Source: Office for National Statistics

#### Our Measures and Targets

*Once outcomes agreed in principle measures and targets will be drafted.*

#### Our Action Plan

*Once outcomes agreed in principle actions will be drafted.*

To support the delivery of these outcomes the following principles/ways of working should be adopted by the Community Planning Partnership:

- **Listen to, engage with and build capacity within our communities**, embedding the practice of co-production
- **Focus on inclusion** - bring people together to ensure that everyone, as practical as possible, is involved (Equality Duty)
- **Focus on prevention & early intervention** - understand and address the cause of an issue or need (rather than continuing to deal with the consequences)
- **Focus on sustainability** - support the objectives and targets of the Climate Change Duty
- **Continue to reform public services**

# Draft LOIP Community Views

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**SCOTTISH BORDERS COMMUNITY PLANNING PARTNERSHIP  
GENERAL HOUSEHOLD SURVEY 2015**

Please take a few minutes to complete this questionnaire. Your answers are valued and will remain anonymous. Please feel free to give your opinions. Please send your questionnaires back to Research Institute by the 1<sup>st</sup> June 2015.

**LIFE IN THE SCOTTISH BORDERS**

1. Thinking about your neighbourhood, how would you rate it as a place to live?

Very good	<input type="checkbox"/>	Fairly good	<input type="checkbox"/>
Neither good or bad	<input type="checkbox"/>	Very poor	<input type="checkbox"/>

2. Please tell us why you think this.

3. Do you think your neighbourhood has got better or worse over the past three years?

Better	<input type="checkbox"/>	Have not lived here for 3 years	<input type="checkbox"/>
Stayed the same	<input type="checkbox"/>	Don't know	<input type="checkbox"/>
Worse	<input type="checkbox"/>		

4. Please select the five issues that are most important to you from those listed below and rank them in order of importance. PLEASE TICK ONE ISSUE PER COLUMN.

Order of importance	1st	2nd	3rd	4th	5th
Tackling poverty and inequality	<input type="checkbox"/>				
Growing the economy of the Borders, and supporting retailers and businesses	<input type="checkbox"/>				
Improving mobile phone coverage in the Borders	<input type="checkbox"/>				
Improving access to support services in the Borders	<input type="checkbox"/>				
Providing sustainable transport links including demand responsive transport	<input type="checkbox"/>				
Reinstatement of Borders railway link to Hawick and Carlisle	<input type="checkbox"/>				
Providing addresses and facilities for younger people	<input type="checkbox"/>				
Providing high quality care for older people	<input type="checkbox"/>				
Making more affordable housing available	<input type="checkbox"/>				
Providing education, attainment and achievement and helping people of all ages obtain the skills they need for learning, life and work	<input type="checkbox"/>				
Providing arts, culture and heritage activities for all ages	<input type="checkbox"/>				
Increase energy efficiency at work and in the home	<input type="checkbox"/>				

## Scottish Borders Household Survey 2015

Community Events  
&  
Business Breakfasts  
Feb/Mar 2017



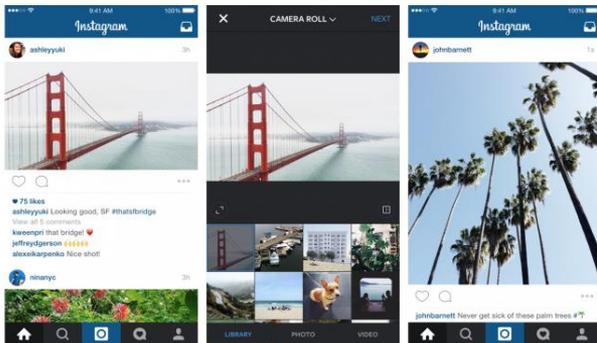
Community-led  
Action Plans

# Our Scottish Borders Your community

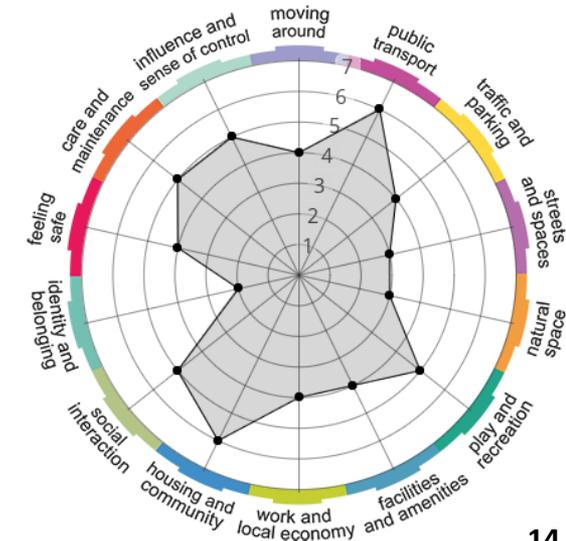
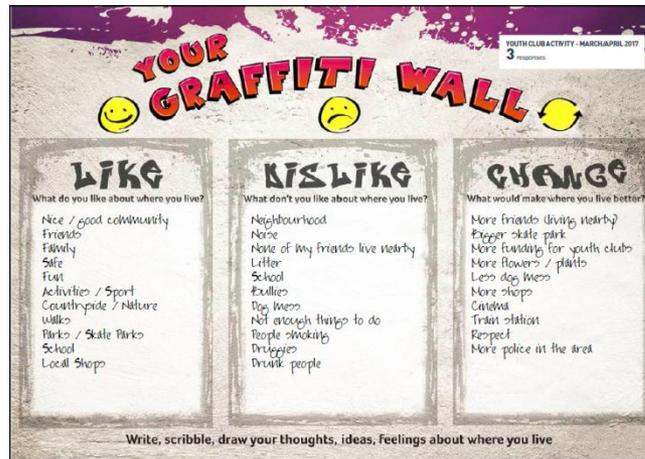


Our Place Surveys  
Feb/Mar 2017

# Instagram



Graffiti Wall Posters - Mar/Apr 2017



# Draft LOIP

Online, Dynamic & Interactive



## Draft Community Plan

Home

Our Vision

Our Places

Our Partners

How We Work



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### Welcome

Welcome to the draft Community Plan for Perth and Kinross. This Community Plan is being developed by the Community Planning Partnership. The Community Planning Partnership is a number of organisations from the public, private and voluntary sector. The Community Plan sets out how we will work together with our communities to plan and deliver better services.

We have an overarching vision...

To create a confident, ambitious and fairer Perth and Kinross, for all who live and work here.

To help us achieve that [vision](#) we have divided the plan into five strategic objectives. Although the strategic objectives are single strands of our vision there are many connections and overlaps between them. It is only by making these connections and combining our efforts that we will achieve our vision.

The Community Plan is still in its early stages and we would welcome your thoughts on how we can improve the Community Plan to ensure it is accurate, relevant and achievable. You can share your thoughts in a number of ways:

# Draft LOIP

## Discussion/Next Steps

- **Initial feedback from Strategic Board** - by 30<sup>th</sup> June 2017
- **Finalise LOIP following this initial feedback and gain approval to go out for public consultation** - by mid July 2017
- **Public consultation on LOIP** - mid-July to end-August
  - Invite comments from key stakeholders, attendees to previous community engagement events, etc.
- **Finalise LOIP for approval** - Sept/Oct
  - Taken through CPP Joint Delivery Team
  - Taken through Partner Boards, Council, etc.
- **Approved at a future Strategic Board**

# Locality Plans

## Discussion/Next Steps

- **Governance**
  - Annual reporting on progress to CPP Strategic Board
- **Draft Locality Plans**
  - Draft templates to be based on similar approach taken with LOIP
  - Present local evidence (where available)
  - Propose provisional outcomes that may require further justification
- **Publication**
  - Autumn 2017
  - Aim for online, dynamic and interactive locality plans

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**SCOTTISH BORDERS COUNCIL**

**ACTION SHEET**

**COMMUNITY PLANNING STRATEGIC BOARD - November 2012 onwards**

Notes:-

1. Paragraphs Marked with a \* require full Council approval before action can be taken
2. Items for which no actions are required are not included

NO.	MINUTE PARAGRAPH NUMBER, TITLE AND DECISION REQUIRING ACTION	ORGANISATION	RESPONSIBLE OFFICER	OUTCOME
<b>24 November 2016</b>				
1.	Para 12 (AOCB – Conference for Community Planning Consultative Group) Action: Work on the content of the proposed conference/ workshop for the wider Community Planning Consultative Group would begin in early 2017.	All	Shone Smith	On agenda as part of launch event 7/9/17
<b>22 June 2016</b>				
2.	Para 8 (AOCB – Horizon Scanning of Issues) Action: AGREED that the Joint Delivery Team would carry out a piece of work on horizon scanning of issues affecting the Borders and bring a presentation to the Strategic Board.	Joint Delivery Team	Tracey Logan	On agenda 7/9/17

<b>KEY:</b>	
No symbol	Deadline not reached
	Overdue
	<1 week to deadline
	Complete – items removed from tracker once noted as complete at meeting.

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